

# Stowe Nine Churches Parish Council

Chairman: Mrs. Sharon Henley

Parish Clerk: Mrs. Linda Carter  
1 Cottingham Grove  
Milton Keynes  
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All members of the Council are summoned to attend the Annual Meeting of Stowe Nine Churches Parish Council at the Old School Rooms, Church Stowe on **Tuesday 21<sup>st</sup> May 2019, immediately following the Annual Meeting of the Parish**, for the purpose of transacting the following business. Members of the public are welcome to attend.

Signed:

*Linda Carter*

Clerk & Proper Officer to Stowe Nine Churches Parish Council Date: 14 May 2019

## **AGENDA**

- 1448. To elect a Chairman of the Council.
- 1449. To receive the Chairman's declaration of acceptance of office
- 1450. To elect a Vice Chairman of the Council.
- 1451. To receive the Vice Chairman's declaration of acceptance of office.
- 1452. Approval of apologies for absence
- 1453. To receive declarations of interest for items on the agenda.
- 1454. To Receive and Approve the minutes of
  - i) Ordinary Meeting of 8th April
  - ii) Interim Meeting of 25th April
- 1455. To Approve the updated Standing Orders
- 1456. To Approve the updated Financial Regulations
- 1457. To Receive the report of the Internal Auditor
- 1458. To Approve the Exemption Certificate for the External Audit (2018/19)
- 1459. To Complete the Annual Governance Statement for 2018/19
- 1460. To Receive and Approve the Accounting Statements for 2018/19
- 1461. To Agree to Appoint Northants CALC as the Council's Data Protection Officer under GDPR and to adopt their recommended policies and procedures (including Document Retention).
- 1462. Planning Applications received
- 1463. Planning -To discuss any Planning Applications, approvals and updates.
  - i. New Applications –
    - DA/2019/0338 32 Main Street – Two Storey Rear Extension
  - ii Current Applications in Progress
    - DA/2019/0218 8 Main Street Upper Stowe
    - DA/2019/0219 9 Main Street Upper Stowe

- iii Planning Approvals – Review of past Planning Applications
  - DA/2018/1090 – 1 Main Street Upper Stowe
  - DA/2019/0051 - Removal of tree subject to TPO DA244
  - DA/2019/0014 – The Cotswolds Main Street Upper Stowe
  - DA/2018/10034 - Land at main Street Church Stowe
  - DA/2015/1164 – Land adjoining Sheepfold Grange, Main Street, Upper Stowe
  - DA/2015/0195 – Land at Stowe Hill, Watling Street, Weedon
  - DA/2015/0061 – Eco House adj. Kin Cottage, Watling Street, Upper Stowe
  - DA/2010/0123 – Land At Upper Stowe Road, Church Stowe.

1464. Village Design Statement

- i. Cllr Teague will provide an update

1465. Finances.

- i. To receive the statement of account at Lloyds Bank.
- ii. To consider invoices for payment:
  - a) NCALC – Membership, Internal Audit and DPO Fee - £335.26
  - b) Cllr Henley Expenses (polling Station Submission) - £4.36
  - c) Reimburse J Francies for McAfee subscription - £89.99
- iii. To report the 2018/9 Budget vs Actual spend including income received

1466. Community Defibrillators

1467. Historic Memorials

- a. Cllrs Henley and Sanderson will report on the grants for the War Memorial
- b. Request for someone to speak to a group about the Radar Memorial

1468. Northants County Council

The Government has confirmed that the County Council will be replaced by two Unitaries - West Northamptonshire and North Northamptonshire - and that the Vesting date will be 1<sup>st</sup> April 2021

1469. Northants Police & Fire Commissioner

1470. Daventry District Council

- i. Parish & Town Councils meeting - scheduled to take place on Thursday 13 June 2019, 6.30pm in the Council Chamber, Daventry District Council offices. The Parish is asked to appoint an attendee.
- ii. Polling Station Review – first phase is complete and the Acting Returning Officer is proposing a no change for the polling stations currently being used in the parish. The next phase is to consult on the proposals.

1471. Footpath Warden Report

1472. NCALC

- i. The West Northamptonshire Local Council Forum that NCALC has organised will take place from 10:00 a.m. to 12:00 noon on 19 June 2019 at Bugbrooke Community Centre. The Parish Council is asked to nominate one Councillor to attend

1473. CPRE

1474. Broadband

1475. Complaints

i. To review progress with complaints regarding parking on verges.

1476. Calor Gas Rural Community Fund

1477. Future Meeting Dates

10 July, 12 August, 16 September, 28 October, 9 December.

1259.

1260. Compliance.

- i. To receive and consider the Clerks revised contract
- ii. To adopt the revised Risk Assessment
- iii. To adopt the revised Asset Register
- iv. To adopt GDPR policy documents
  - i. Data Protection Policy
  - ii. Data Breach Policy
  - iii. Records Retention Policy
  - iv. Subject Access Request Procedure
  - v. Data Map
  - vi. Privacy notice(s)

1261. Community Defibrillators.

- i. To receive requests for training on 5<sup>th</sup> June at 7pm
- ii. Update on refurbishment of the phone box in Upper Stowe

1262. Radar memorial.

- i. To receive an update on actions from the last meeting

1263. Northants County Council.

- i. To receive an update on issue regarding stones on verge reported to Street Doctor

1264. Daventry District Council.

- i. To request that Cllr Sanderson attend the Parish & Town Council's Meeting - 14 June 2018
- ii. To discuss the waste & recycling changes
- iii. To consider if the Parish Council wish to be involved in a Centenary Commemoration Event
- iv. To consider how best to use all of the Poppy Seeds

1265. Footpath Warden Report.

- i. To receive a report provided by Mr CRipper

1266. NCALC.

- i. To receive an update from Clerk regarding Parish Clerks training
- ii. To receive an update on changes to GDPR rules regarding Parish Councils
- iii. To consider if NCALC should continue to be appointed as the DPO
- iv. To receive the Internal Audit report
- v. To consider setting the dates for the Period for the Exercise of Public Rights as 4<sup>th</sup> June to 13<sup>th</sup> July 2018

- vi. To receive and consider the Certificate of Exemption
  - vii. To receive and consider the Annual Governance Statement
  - viii. To receive and consider the Accounting statement
1267. Complaints received.
1268. AS.
- i. To receive an update on night closures
  - ii. To discuss the issue regarding grass cutting on verge at Leys Hill/ AS junction
1269. Broadband.
- i. Next update due on 17<sup>th</sup> September.
1270. To discuss the issue of the recent Fox shootings.
1271. To consider the proposed meeting dates for 2019.
- i. 28 January
  - ii. 11 March
  - iii. 8 April
  - iv. 13 May (Annual Meeting & Annual Parish Meeting)
1272. Reminder of meeting dates for 2018.  
25 June, 6 August , 17 September, 29 October , 10 December