

Stowe Nine Churches Parish Council

Chairman: Mrs Sharon Henley

Parish Clerk: Mrs Julie Francies
Meadowcroft
Church Stowe
NN7 4SG
07747 690557

All members of the Council are summoned to attend the Annual Meeting of Stowe Nine Churches Parish Council at the Old School Rooms, Church Stowe on **Monday 21st May 2018 at 8pm** for the purpose of transacting the following business. Members of the public are welcome to attend.

Signed: 

Clerk & Proper Officer to Stowe Nine Churches Parish Council Date: 15 May 2018

AGENDA

- 1247. To elect a Chairman of the Council.
- 1248. To receive the Chairman's declaration of acceptance of office.
- 1249. To elect a Vice Chairman of the Council.
- 1250. To receive the Vice Chairman's declaration of acceptance of office.
- 1251. Approval of apologies for absence.
 - i. Tony Teague - Holiday
 - ii. Tony Sanderson - Personal commitment
- 1252. To receive declarations of interest for items on the agenda.
- 1253. To receive and approve the minutes of the Interim Meeting dated 10 May 2018.
- 1254. Matters arising from previous minutes for update only.
 - i. Litter pick – has the asbestos and tyres been reported and moved?
- 1255. Planning applications received.
 - i. None
- 1256. Planning approvals – Review of past planning applications.
 - i. None
- 1257. Planning application update.
 - i. DA/2018/0286 Lower Field, Off Main Street, Church Stowe
 - ii. DA/2017/0460 - Jasmine Cottage appeal, Church Stowe
- 1258. Village Design Statement.
 - i. To receive a progress report from Cllr Teague

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1259. Finances.

- i. To receive the statement of account at Lloyds Bank.
- ii. To consider invoices for payment:
 - i. NCALC – Parish Clerks Training £175
 - ii. BHIB – Insurance £284.14
 - iii. NACRE – Membership from April 2018 to 31 March 2019 £35
- iii. To report the 2018/9 Budget vs Actual spend including income received
- iv. To consider increasing the Clerks salary from £10.653 p/hour in line with national pay negotiations (Band LC1 21-25)
- v. To consider increasing the Clerks hours

1260. Compliance.

- i. To receive and consider the Clerks revised contract
- ii. To adopt the revised Risk Assessment
- iii. To adopt the revised Asset Register
- iv. To adopt GDPR policy documents
 - i. Data Protection Policy
 - ii. Data Breach Policy
 - iii. Records Retention Policy
 - iv. Subject Access Request Procedure
 - v. Data Map
 - vi. Privacy notice(s)

1261. Community Defibrillators.

- i. To receive requests for training on 5th June at 7pm
- ii. Update on refurbishment of the phone box in Upper Stowe

1262. Radar memorial.

- i. To receive an update on actions from the last meeting

1263. Northants County Council.

- i. To receive an update on issue regarding stones on verge reported to Street Doctor

1264. Daventry District Council.

- i. To request that Cllr Sanderson attend the Parish & Town Council's Meeting - 14 June 2018
- ii. To discuss the waste & recycling changes
- iii. To consider if the Parish Council wish to be involved in a Centenary Commemoration Event
- iv. To consider how best to use all of the Poppy Seeds

1265. Footpath Warden Report.

- i. To receive a report provided by Mr C Ripper

1266. NCALC.

- i. To receive an update from Clerk regarding Parish Clerks training
- ii. To receive an update on changes to GDPR rules regarding Parish Councils
- iii. To consider if NCALC should continue to be appointed as the DPO
- iv. To receive the Internal Audit report
- v. To consider setting the dates for the Period for the Exercise of Public Rights as 4th June to 13th July 2018

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- vi. To receive and consider the Certificate of Exemption
- vii. To receive and consider the Annual Governance Statement
- viii. To receive and consider the Accounting statement

1267. Complaints received.

1268. A5.

- i. To receive an update on night closures
- ii. To discuss the issue regarding grass cutting on verge at Leys Hill / A5 junction

1269. Broadband.

- i. Next update due on 17th September.

1270. To discuss the issue of the recent Fox shootings.

1271. To consider the proposed meeting dates for 2019.

- i. 28 January
- ii. 11 March
- iii. 8 April
- iv. 13 May (Annual Meeting & Annual Parish Meeting)

1272. Reminder of meeting dates for 2018.

25 June, 6 August, 17 September, 29 October, 10 December