

# Stowe Nine Churches Parish Council

Chairman: Mrs. Sharon Henley

Parish Clerk: Mrs. Linda Carter

1 Cottingham Grove

Milton Keynes

07530 963236

All members of the Council are summoned to attend the Annual Meeting of Stowe Nine Churches Parish Council at the Old School Rooms, Church Stowe on **Monday 22nd May 2023 immediately following the Annual Parish Meeting**, for the purpose of transacting the following business.

Members of the public are welcome to attend.

Signed:

*Linda Carter*

Linda Carter

Clerk & Proper Officer

Stowe Nine Churches Parish Council

Date: 11 May 2022

## **AGENDA**

- 2132.** To elect a Chairman of the Council.
- 2133.** To elect a Vice Chairman of the Council.
- 2134.** Approval of apologies for absence
- 2135.** To Receive declarations of interest for items on the agenda.
- 2136.** To Receive and Approve the minutes of the Council meeting held on 12th April 2023
- 2137.** To Approve the previously adopted Standing Orders
- 2138.** To Approve the previously adopted Financial Regulations
- 2139.** To Receive the report of the Internal Auditor
- 2140.** To Approve the Exemption Certificate for the External Audit for 2022/23
- 2141.** To Complete the Annual Governance Statement for 2022/23
- 2142.** To Receive and Approve the Accounting Statements for 2022/23
- 2143.** To Agree to Appoint Northants CALC as the Council's Data Protection Officer  
To continue to make use of the DPO service offered under GDPR and to adopt the NCALC recommended policies and procedures (including Document Retention).
- 2144.** Planning -To discuss any Planning Applications, approvals and updates.  
Previous Applications  
WND/20213/0117 - Old Dairy Farm, Main Street, Upper Stowe, -Building for agricultural use with vehicular access and hard standing (retrospective) - Resubmission  
WND/2021/0369 Land at Stowe Hill, - Siting of Caravans – still no committee date as yet.  
  
St Alnoth's Barn - No report as yet regarding enforcement action (matter has been pending since December 2022)

## Stowe Nine Churches Parish Council

### **2145. Highways and Footpaths**

To Confirm Sharon Mitchel-Hall as Parish Footpath Warden and to thank her for her hard work and excellent reports over the past year.

### **2146. Finances.**

- i. To receive the statement of account at Lloyds Bank, which shows receipts of first precept payment (£2,500) and balance at 30<sup>th</sup> April Of £7143.74.
- ii. To consider invoices for payment:
  - a) HMRC (Apr- June £172.00
  - b) Clerks Salary (Apr- June) £686.65
  - c) NCALC Membership & Audit £387.58

**TOTAL £1,246.23**
- iii. To approve purchase of a new laptop for the Clerk from Laptops Direct at a cost of £499.97 (£82 VAT reclaimable)
- iv. To report the 2022/23 Budget vs Actual spend including income received.
- v. To approve the Asset Register for May 2023
- vi. To approve the Risk Assessment & Management for May 2023

### **2147. Community Defibrillators**

To confirm that both defibrillators are working correctly and to approve further training for community volunteers.

### **2148. Historic Memorials – nothing to report.**

### **2149. Village Newsletter**

The next newsletter will be available in early June.

### **2150. Lengthsman**

The Village handyman – Rob Phillips has started and will do 2½ hours per month on soft landscaping and general repairs beginning with the bus shelter.

### **2151. West Northamptonshire County Council**

### **2152. NCALC**

### **2153. CPRE**

### **2154. Complaints**

### **2155. Future Meeting Dates**

11<sup>th</sup> September, 11<sup>th</sup> December and 11<sup>th</sup> March (2024).